

# Mentoring Pre-service Teachers

This document gives a range of useful information for this course including general information, a course schedule, assessment information and how to get help. Ready to enrol? Take the next step at [uonline.ac.nz/online-courses/mentoring-pre-service-teachers](https://uonline.ac.nz/online-courses/mentoring-pre-service-teachers).

## General Information

Item	Description
<b>Course Length</b>	The course runs over nine-weeks (with a one week study break in the middle of the term), plus a two week review period for marking and feedback.
<b>Course Description</b>	<p>Seeking the next step in your education career? Whether you're looking to become a mentor teacher for the first time, or want to boost your existing educational leadership skills, gain the tools you need to effectively support and mentor the people in your kura   school.</p> <p>With our Te Whare Wānanga o Waitaha   University of Canterbury education experts, you'll learn more about education and leadership, including how to facilitate positive outcomes, te ao Māori mentoring principles, and growing empowering mentor-mentee relationships.</p> <p>Whether you're in early childhood, primary or secondary education, you can use these educational leadership skills to support Pre-service, Tōmua   Provisional and Tūturu   Full Practising teachers, as well as laying the foundation for your future in education management.</p>
<b>Learning Outcomes</b>	<p>By the end of the course, you will have learnt:</p> <ul style="list-style-type: none"> <li>• The difference between mentoring and coaching</li> <li>• How to effective mentoring relationships</li> <li>• A Māori worldview of mentoring and how the principles of Te Tiriti influence relationships</li> <li>• How to facilitate difficult learning conversations</li> <li>• How to create SMART goals</li> </ul>
<b>Learning Impact</b>	Participants will be provided with the knowledge, skills, and tools necessary to effectively support and guide Pre-service, Tōmua   Provisional and Tūturu   Full Practising teachers, as well as laying the foundation for their future in education management. Participants will develop the ability to apply effective mentoring strategies and reflect on their own mentoring practices. The course has the potential to improve the quality of teaching and teacher preparation, benefiting students, teachers, and the broader education system.
<b>Delivery</b>	<p>This course is 100% online, which means you can log on when it suits you each week to fit learning into your life, so long as you meet assessment deadlines.</p> <p>You can work through the course content at your own pace, or you can follow our recommended study plan outlined below in the course schedule.</p>
<b>Estimated hours per week</b>	We estimate your engagement will be about six – seven hours a week over the nine learning weeks (excluding the one-week study break).

<b>Qualification</b>	<p><b>Micro-credential:</b> This is a standalone course that recognises the achievement of specific skills, experience, or knowledge.</p> <p>Upon successful completion of the course you will be issued a digital badge to <a href="#">recognise your learning achievements</a>. This can take up to 2 months to be delivered after the marking and feedback period.</p>
<b>Academic points</b>	<p>Each course has a points value that reflects the workload for the course. Successful completion from this course will result in you being awarded 5 points.</p>
<b>Recommended prior learning</b>	<p>To take this course, you must:</p> <ul style="list-style-type: none"> <li>• Be a qualified teacher</li> <li>• Have a teaching degree and/or extensive and relevant previous teaching experience</li> </ul>
<b>Who is this course for?</b>	<ul style="list-style-type: none"> <li>• ECE, Primary and secondary teachers</li> <li>• Educational leaders and managers</li> <li>• People interested in beginning a career in educational leadership or management</li> </ul>
<b>Technology Requirements</b>	<ul style="list-style-type: none"> <li>• We recommend a laptop or desktop computer and a reliable internet connection.</li> <li>• A PDF reader (like Adobe Acrobat Reader DC) to download PDFs with assessment instructions.</li> <li>• Word processing software like Microsoft Word to complete your assignments.</li> </ul>
<b>How the course works</b>	<p>You'll need to work through this course sequentially. It's divided into five modules that run over nine weeks (excluding the one-week study break). Use the navigation block on the left to move from one module to another. Each module includes the following material:</p> <ul style="list-style-type: none"> <li>• Specific <b>learning outcomes</b> and module <b>introduction</b>.</li> <li>• <b>Topic content</b> using a range of media.</li> <li>• <b>Activities</b> to apply what you've learnt and/or discuss with your peers and facilitator.</li> <li>• A '<b>temperature check</b>' survey to seek your feedback about your experience as a learner.</li> </ul> <p>Learning online doesn't mean learning alone. Our courses have been designed to enable a cohort community so you can learn and grow from each other's experience. We also have a facilitator for each course who is there to offer support as you work through your learning, in addition to our <a href="#">Enrolment Advice</a> and <a href="#">Online Learning Support</a> teams.</p>
<b>Assessment</b>	<p>To receive a passing grade for this course, you need to have attempted all activities and to have received an overall grade of at least 50%. For more details see the assessment schedule below.</p>
<b>Pricing</b>	<p>Domestic learners: <b>\$328</b> incl. GST where applicable International learners: <b>\$726</b> incl. GST where applicable</p> <p><b>Note:</b> Pricing is subject to change, please check our website for the most up-to-date fees. GST is only applicable for learners living in New Zealand during their study.</p> <p><b>Group discounts:</b> get your colleagues together to take advantages of our group discounts. Enquire now at <a href="mailto:partnerships@uonline.ac.nz">partnerships@uonline.ac.nz</a>.</p> <ul style="list-style-type: none"> <li>• 10% for 3 – 6 learners</li> <li>• 15% for 7+ learners</li> </ul>

## Course schedule

Week	Module	Assessment
0-1	Getting started	
	About this course	
2	Module 1: Te Pakiaka o te tōtara	Forum Post 1
3	Module 2: Te Taitea o te tōtara	Module 1 & 2 Quiz
4	Module 3: Te Taikaha o te tōtara - Ako	
5	Study break	
6	Module 4: Te Taikaha o te tōtara - Wānanga	Module 3 & 4 Quiz
7	Module 5: Te Karamatamata o te tōtara	Forum Post 2
8 - 9	Conclusion and Final assessment	Final Assessment

## Assessment

There are five assessments in this course:

Assessment	Name	Weight	Due date	Feedback
1	Forum post 1: Introduce yourself and reflect on your prior experiences	5%	End of week 2	Written feedback comments will be added to each learner's answer sheet or a separate feedback file.  After submitting their post learners can expect to receive feedback within one week.
2	Module 1 & 2 quiz	7.5%	End of week 3	Immediate feedback on correct and incorrect responses.
3	Module 3 & 4 quiz	7.5%	End of week 6	Immediate feedback on correct and incorrect responses.
4	Forum post 2: Course reflection forum	15%	End of week 7	Written feedback comments will be added to each learner's answer sheet or a separate feedback file.

				After submitting their post, learners can expect to receive feedback within one week.
5	Final assessment: Reflection on mentoring conversation (to complete this assessment, you have to record a mentoring session, analyse this, and write-up the analysis).	65%	End of week 9	Written feedback comments will be added to each learner's answer sheet or a separate feedback file.  After submitting their assignment, learners can expect to receive feedback within two weeks.

Your course total grade is calculated based on the weighting of the final assessment. To pass the course you need a course total of over 50 (out of 100).

You will find more information about each assessment, including instructions and submission links in the Tuihono UC | UC Online course (use the navigation block on the left to access the Assessment section).

## How to get help

- For general help on how to use the Tuihono UC | UC Online learning environment, select Help at the top of the course screen.
- If you can't find the answer that you are looking for, please email our Learner Support team: [support@uonline.ac.nz](mailto:support@uonline.ac.nz)